



TML Newly Elected City Officials' Orientation

You've got questions...we've got answers.

July 18-19 • Round Rock

August 15-16 • San Antonio

TWO WAYS TO REGISTER: Your registration will not be processed until payment is received.

1. Register online with credit card payment at:
www.tml.org (click on "Training")

2. Mail this form with check payment to:
TML Administrative Services
1821 Rutherford Lane, Suite 400
Austin, TX 78754-5128

Registration: Please choose preferred date/location and check the appropriate fee.

	Register Online	Register by Mail/Onsite	Non-Member Rate
July 18-19 ~ Round Rock	_____ \$175	_____ \$225	_____ \$250
August 15-16 ~ San Antonio	_____ \$175	_____ \$225	_____ \$250

The registration fee includes access to handouts, refreshments, continental breakfast and lunch on the first day of training, and continental breakfast on the second day of training.

Guests: This event is open to registered TML member city delegates only and is not open to guests. If special circumstances require bringing a guest, please contact us at newlyelected@tml.org for more information and pricing.

Cancellation and Substitution Policy

If you are registered and cannot attend, we encourage you to send a substitute. If you cannot send a substitute, a \$45 cancellation fee will be assessed if cancellation is emailed to acct@tml.org by July 4 for the orientation in Round Rock, or August 1 for the orientation in San Antonio.

Transfer Policy

If you cannot attend and need to transfer to the same event on a different date, your request must be received in writing to acct@tml.org by July 4. Transfers are only allowed once. Please note that no refunds or transfers to other events will be honored after the cancellation date. Substitutions are always accepted.

Questions: Please contact us at 512-231-7400 or newlyelected@tml.org.

Full Name _____

Badge Name _____

Title _____

City/Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ (required)